

## **Boston MedFlight** Job Description

### **CRITICAL CARE TRANSPORT SPECIALIST (PARAMEDIC)**

#### **PRIMARY PURPOSE**

Under the direction of the Executive Director, provide comprehensive safe effective medical care to patients transported by Boston MedFlight.

#### **ESSENTIAL DUTIES**

- Provide comprehensive, effective, safe care to any patient transported by BMF.
- Attend required staff and educational meetings.
- Maintain certifications as mandated by the position.
- Complete documentation (written and electronic) per BMF policy.
- Maintains positive communication (written and spoken), effectively while interfacing with fellow employees, consortium hospitals and the community at large.
- Uphold and adhere to BMF policies and procedures.
- Uphold safety standards as set by BMF, FAA and contracted aviation vendor.
- Maintain clinical skill proficiency and knowledge base.
- Maintain a clean operational environment.
- Retrieve, stock and clean medical equipment.
- Report to remote location(s) for duty
- Maintains positive communication (written and spoken), effectively while interfacing with fellow employees, patients, referring hospitals, and the community at large.

#### **POTENTIAL DUTIES**

- Data entry and clerical assistance.
- Public education and marketing.
- Unrestricted travel.

#### **MINIMUM QUALIFICATIONS**

- EMT-P in Massachusetts with a minimum of five years experience preferred.
- ACLS, BLS, NRP, and PALS certified. Bachelor's degree preferred.
- Valid and current driver's license and current US Passport
- Must be able to work rotating shifts.
- Must be able to read, speak, write and comprehend the English language without restriction.

#### **PHYSICAL REQUIREMENTS**

- Class I employment physical required. Physical exams are performed by Boston Medical Center, Department of Occupational Health.
- Capable of performing in cramped quarters and any type of weather condition.
- Must possess and maintain physical condition which allows running, climbing and carrying of medical equipment and lifting of patients
- Height & weight requirement: Body Mass Index (BMI) must not exceed 30. The maximum weight for an individual crewmember must not exceed 210 pounds. Body fat percentage and frame size should be taken into consideration. Since a BMI of greater than 25 is considered overweight, it will be recommended that BMF transport staff who have a BMI that falls between 25 to 30 seek dietary counseling, this includes consultation with BMC OEM. Potential employees whose BMI is in excess of the maximum BMI (30) and over 210 pounds will not be eligible for employment.
- Able to stand erect from a squatting position while lifting 175 pounds between 2 people – agility testing will be monitored annually.
- Pass random drug screen.
- Free of motion sickness or history thereof.
- Free of physical ailment which may impair consciousness or cognitive ability.



## NOTES

- FBI and Massachusetts CORI background checks will be performed prior to employment. CORI check will be repeated annually.
- All BMF employees are subject to random drug screens.

## How to Apply

Please send cover letter of introduction and résumé to:

[HR@bostonmedflight.org](mailto:HR@bostonmedflight.org)

Or mailed to:

Human Resource Manager  
Boston MedFlight  
Robins Street, Hangar 1727  
Hanscom Air Force Base  
Bedford, MA 01730

Please also provide 3 letters of recommendation as well as copies of your certification and licenses. Letters of recommendation should be sent directly to the Human Resource Manager at the address above.

## For More Information

Please visit our website to get more information about current job opportunities and our program.

[www.bostonmedflight.org](http://www.bostonmedflight.org)

**BOSTON**  
**Med Flight**